



## Make our library, Your library

### MINE SAFETY (MSHA)

#### Part 46 New Miner

- New Miner Lesson 1 - Line of Authority (PDF)
- New Miner Lesson 2 - Introduction (PDF)
- New Miner Lesson 3 - Emergency Procedures
- New Miner Lesson 4 - Statutory Rights
- New Miner Lesson 5 - Hazard Recognition and Avoidance
- New Miner Lesson 6 - Reporting Hazards
- New Miner Lesson 7 - Health and Safety Aspects of Assigned Tasks (PDF)
- New Miner Lesson 8 - Respiratory Protection
- New Miner Lesson 9 - First Aid

#### Part 46 Refresher

- MSHA Part 46 - Emergency Procedures
- MSHA Part 46 - First Aid
- MSHA Part 46 - Hazard Communication
- MSHA Part 46 - Hazard Recognition and Avoidance
- MSHA Part 46 - Respiratory Protection
- MSHA Part 46 - Statutory Rights

#### Part 48 Refresher

- MSHA Part 47 - Hazard Communication
- MSHA Part 48 - Escape, Evacuation and Emergencies
- MSHA Part 48 - First Aid
- MSHA Part 48 - Primary Prevention
- MSHA Part 48 - Respiratory Protection
- MSHA Part 48 - Statutory Rights

### HEALTHCARE

#### Age Specific Competencies

- Age Specific Competency - Adult Years
- Age Specific Competency - Infant - Toddler Years
- Age Specific Competency - School Age Years

#### Bereavement (CE credits available)

- Bereavement - Caring for the Family Experiencing Perinatal Loss
- Bereavement - Communicating with the Bereaved
- Bereavement - Theoretical Framework of Grief

#### HIPAA - General

- Basic Health Information Security Training: Security
- Basic Privacy of Health Information Training I: Confidentiality: Privacy 1
- Basic Privacy of Health Information Training II: Patient Rights: Privacy 2
- The Basics of Health Care Privacy, Data Security and HIPAA
- Privacy and Confidentiality for Business Associates
- Security of Electronic Protected Health Information for Business Associates
- Privacy and Confidentiality for Covered Entities
- Security of Electronic Protected Health Information for Covered Entities

#### HIPAA - Role Specific

- Privacy and Security Training for Ancillary Staff
- Privacy and Security Training for Clinical Support Staff
- Privacy and Security Training for Contracting Staff
- Privacy and Security Training for Human Resources Staff
- Privacy and Security Training for Medical Record Staff
- Privacy and Security Training for Patient Accounting Staff
- Privacy and Security Training for Registration and Admitting Staff
- Privacy and Security Training for the Hospital Medical Staff
- Privacy and Security Training for the Patient-Care Workforce: Clinical Staff
- Privacy and Security Training for Volunteer Staff

#### The Joint Commission

- Abuse, Neglect and Exploitation
- AIDS in the Workplace
- Back Care / Ergonomics
- BBP for Healthcare Supervisors
- BBP for Healthcare Workers
- Electrical Safety
- Fire Safety / Patient Evacuation
- Hazard Communication
- Latex Allergy
- Lifting and Transferring Patients
- Patient Rights
- Personal Protective Equipment
- Restraint and Seclusion
- Security and Workplace Violence
- Sexual Harassment
- TB Protection for Healthcare Workers



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### WORKPLACE SAFETY

#### Occupational Safety & Health

- Asbestos Hazard Awareness
- Basic First Aid
- Basic Respiratory Protection
- Behavior-Based Safety
- Bloodborne Pathogens (BBP)
- Chemical Safety
- Chlorine Safety
- Compressed Gas Safety
- Confined Space - Entry Level
- Confined Spaces
- Cardiopulmonary Resuscitation
- Criticality Safety
- Driver Safety
- Electrical Safety
- Emergency Response
- Excavation, Trenching and Shoring Safety
- Fall Protection
- Fire Safety
- Flammable Liquid Safety
- Formaldehyde Safety
- Hand and Power Tool Safety
- Hand Safety
- Hazard Communication \*
- Hearing Conservation \*
- Heat And Cold Stress
- Hot Work with Arc Welding
- Incident Investigation
- Indoor Air Quality
- Industrial Ergonomics
- Laboratory Safety
- Ladder Safety
- Lead Awareness
- Lock and Tag \*
- Machine Guarding
- Office Ergonomics
- Overhead and Gantry Crane Safety
- Personal Protective Equipment \*
- Process Safety Management
- Radio Communications
- Safety Audits
- Scaffold Safety
- Slips, Trips and Falls
- Traffic Control (Flagger)

#### Forklift Operator

- Forklift Lesson 1 - Fundamentals \*
- Forklift Lesson 2 - Stability and Capacity \*
- Forklift Lesson 3 - Load Handling \*
- Forklift Lesson 4 - Safe Driving Practices \*
- Forklift Lesson 5 - Safety Standards \*
- Forklift Lesson 6 - Inspection & Maintenance \*

#### Environmental Management

- Air Emissions Management
- Emergency Planning and Community Right-to-Know Act (EPCRA)
- Environmental Management
- Hazardous Waste Management
- Spill Prevention, Control and Countermeasures
- Storm Water Management
- Wastewater and Storm Water Management

#### Hazardous Waste Operations

- Hazardous Waste Operations and Emergency Response 8-hr Refresher (HAZWOPER)

#### NFPA 70E

- Electrical Safety Work Practices and Standards

### OSHA 10 - GENERAL INDUSTRY (1910)

#### HR COMPLIANCE

##### Employment Law

- Absences from the Workplace
- AIDS in the Workplace
- Computer Security
- Disability in the Workplace
- Discrimination-Free Workplace
- Drug- and Alcohol-Free Workplace
- Employee Concerns
- Ethics
- Hiring and Lawful Termination
- Violence in the Workplace

##### Sexual Harassment

- Sexual Harassment for Employees
- Sexual Harassment for Managers
- California Sexual Harassment for Supervisors (2 hour, CA AB 1825)

\*Available in Spanish



**CONSTRUCTION LIBRARY**

*Construction Safety - 10 Core courses*

- Confined Spaces – Entry Procedures
- Electrical Safety
- Fall Protection
- Hand and Power Tools
- Hazard Communication & Health Hazards
- Lockout/Tagout
- Personal Protective Equipment
- Scaffold Safety
- Stairways and Ladders
- Trenching and Excavation

**OSHA 10 - CONSTRUCTION (1926)**

**OSHA 30 - CONSTRUCTION (1926)**

**PROFESSIONAL DEVELOPMENT LIBRARIES**

*Computer Professional (1425 Courses)*

The Computer Professional library includes the most comprehensive collection of IT training topics, such as Networking, OS, Programming, Web Development, Database, and Design courses.

*Office Productivity Multilingual (677 Courses)*

*Office Productivity English-Only (689 Courses)*

The Office Productivity Multilingual and English only libraries include desktop operating systems and general office applications training in 15 languages (Microsoft Office, Windows, Lotus Smart Suite, and more).

*Business Fundamentals Premium – Multilingual (579 courses)*

*Business Fundamentals Premium - English-Only (2436 courses)*

The Business Fundamentals Premium Multilingual and English only libraries deliver an expanded array of training to increase effectiveness of managers and business professionals.

*Fifty Lessons Complete (1143 videos)*

The Fifty Lessons video library is home to more than 750 powerful stories from hundreds of the world’s most respected and successful business leaders. It covers a wide selection of functional areas and critical issues including innovation, leadership development, negotiation, customer service, marketing, and sales.

**ELECTRICAL WORKER SAFETY**

*Electrical Worker Training (29 CFR 1910.269)*

- EWT - Communications Facilities
- EWT - Electrical Clearances
- EWT - Enclosed Spaces
- EWT - Excavations
- EWT - General Concepts
- EWT – Grounding
- EWT – Hand and Portable Power Tools
- EWT - Hazardous Energy Control Procedures
- EWT - Job Briefings
- EWT - Ladders, Platforms, Step Bolts, and Manholes
- EWT - Line Clearance Tree Trimming
- EWT - Mechanical Equipment
- EWT - Medical Services and First Aid
- EWT - Overhead Lines
- EWT - Overhead Lines with Live-Line Bare-Hand Work
- EWT - Personal Protective Equipment
- EWT - Power Generation
- EWT - Special Conditions and Material Handling
- EWT - Substations
- EWT - Testing and Test Facilities
- EWT - Underground Electrical Installations
- EWT - Vault and Pole-Top Rescue
- EWT - Working On or Near Exposed, Energized Parts
- Utility - Bucket Rescue
- Utility - Dog-Attack Prevention
- Utility - Self-Rescue
- Utility - Sling Safety
- Utility - Working with Self-Contained Meters

**RADIATION SAFETY TRAINING**

*Radiation Worker Training*

- Basic Radiation Safety
- Fluoroscopy Safety
- Fundamentals of Radiation Safety
- Requirements for Shipping Radioactive Instruments and Articles
- X-Ray Safety Awareness

*Radiation Worker Refresher Training*

- Fluoroscopy Refresher
- Radiation Safety Refresher Training - Fundamentals

**FOOD SAFETY**

*Food Safety for Food Handlers*

*Hazard Analysis And Critical Control Points (HACCP) - for Managers*

Consists of the following 15 modules:

- Introduction to HACCP
- Prerequisites to HACCP
- Biological Hazards and Controls
- Chemical Hazards and Controls
- Physical Hazards and Controls
- Initial and Preliminary Tasks
- Hazard Analysis
- Critical Control Points
- Critical Limits
- Monitoring Critical Control Points
- Corrective Actions
- Verification Procedures
- Recordkeeping
- Organizing and Managing HACCP Programs
- HACCP and the Regulatory Agencies

*Hazard Analysis And Critical Control Points (HACCP) - for Operators*

Consists of the following 13 modules:

- Introduction to HACCP \*
- Prerequisites to HACCP \*
- Biological Hazards and Controls \*
- Chemical Hazards and Controls \*
- Physical Hazards and Controls \*
- Initial and Preliminary Tasks \*
- Hazard Analysis \*
- Critical Control Points \*
- Critical Limits \*
- Monitoring Critical Control Points \*
- Corrective Actions \*
- Verification Procedures \*
- Recordkeeping \*

**TRANSPORTATION SAFETY**

*Best Practices for CMV Drivers*

- Adverse Conditions and Emergency Situations
- Changing Lanes and Passing
- Curves, Turns, and Downgrades
- Pedestrians and Passengers
- Right-of-Way and Intersections
- Start-Up, Back-Up, and Parking Procedures

*Cargo Securement for Drivers Bundle (11 Courses)*

*Comprehensive Safety Analysis (CSA)*

- Drivers Bundle (Hazmat - 8 Courses)
- Drivers Bundle (Non-Hazmat - 7 Courses)
- Manager’s Bundle (10 Courses)

*Department of Transportation (DOT Course Library)*

- DOT Driver’s Guide to CDL Requirements
- DOT Driver’s Guide to Driving CMVs
- DOT Driving Commercial Motor Vehicles: Rules of the Road
- DOT Drug and Alcohol Reasonable Suspicion Training
- DOT Financial Responsibility for Passenger-Carrying Motor Carriers
- DOT Financial Responsibility for Property-Carrying Motor Carriers
- DOT Hazardous Materials General Awareness
- DOT Hazmat Security Awareness for Drivers
- DOT Hazmat Security Awareness for Shippers and Carriers
- DOT Hours of Service for Oilfield Operations
- DOT Motor Carrier General Applicability: Who and When
- DOT Training for Drivers of HAZMAT Shipments
- DOT Training for Offerors of Bulk and Non-bulk Hazmat Packages
- DOT Training for Offerors of Non-bulk Hazmat Packages
- Whistleblower Protection (Transportation)

\*Available in Spanish